

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, February 03, 2014

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, February 03, 2014 at 9:00am.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 9:02am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Lisa Hughes submitted Board Action item #4, Adopt Revised Personnel Policy. She was not able to attend today's meeting because she unexpectedly had to attend a meeting in Raleigh for the County. The Board can consider the item today and if there are any questions that County Manager Church cannot answer, table the matter, or they can remove it from the agenda. The Board discussed it and decided to remove Board Action #4 from the Agenda. **Vice Chairman Moxley made a motion to adopt the Agenda with the noted change. Commissioner Zachary second.**

Vote: 5/0.

PUBLIC COMMENTS

There were no public speakers. Chairman Austin closed the Public Comments at 9:07am.

APPROVAL OF MINUTES

The January 21, 2014 Regular and Closed Session minutes were reviewed. **Commissioner Zachary made a motion to approve both sets of minutes. Commissioner Welborn second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

Commissioner Hemric made a motion to approve the Consent Agenda items. Commissioner Welborn second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Human Services/DSS Budget Amendment

| Line Item | Account | Current Budget | Increase/(Decrease) | New Budget |
|-----------|---------|----------------|---------------------|------------|
|-----------|---------|----------------|---------------------|------------|

| | | | | |
|----------------------------|---------------|---|--------|--------|
| Special Adoption Incentive | 1045320-42255 | 0 | 33,600 | 33,600 |
| Special Adoption Incentive | 1055320-57830 | 0 | 33,600 | 33,600 |

The funds increase is due to the County receiving additional State funds.

Home & Community Care Block Grant (HCCBG) for Older Adults Funding Plan Revision

Yadkin County received funds from the Home and Community Care Block Grant for Older Adults and contracted with New Horizons and YVEDDI to provide the services those funds are to be used for. A County Funding Plan was approved dividing up the funds. An additional \$2,676.00 in funding has been granted to the County so a revised County Funding Plan has been submitted for the Board to review. The additional funds will go to New Horizons for Level 3 home care. The Board approved the Home & Community Care Block Grant for Older Adults revised County Funding Plan.

Smart Start Grant Application for Funds

Human Services requested approval to submit a Smart Start grant application to provide Child Care Health Consultation Services. The services include providing childcare providers with assistance in meeting and maintaining health and wellness related items that are needed for child care licensure. Also included is health education and promotion through various activities for children ages 0 through 5 years and training for the child care providers. The Board approved the submission of the Smart Start grant application.

Interlocal Agreement Between Yadkin and Surry

Walmart donates pet food and litter to the Yadkin County Animal Shelter and the Surry County Animal Shelter. There are times when one of the shelters will receive more of an item than they can use or are able to store. The interlocal agreement between Yadkin County and Surry County will allow the overstock of pet food and litter that Walmart donates to be shared. The Board approved the interlocal agreement and authorized the appropriate personnel to sign it.

Linde Gas/LifeGas Contract

Linde Gas/LifeGas provides EMS with oxygen service. The Board approved the contract and authorized the appropriate personnel to sign it.

Darrell Salmons Grading and Hauling General Services Agreement

The general services agreement with Darrell Salmons Grading and Hauling will allow them to provide septic services to any of the County departments that need those services. Before any work is done, the department needing the service will submit a task order for approval and pre-auditing. The Board approved the agreement and authorized the County Manager to sign it.

Surry-Yadkin Electric Application

The Parks and Recreation department submitted a Surry-Yadkin Electric Membership Corporation Application for Service for the Board to review. The application is needed for Surry-Yadkin EMC to provide power for the 5-D Park. The Board approved the application and authorized it to be signed.

LeadsOnline Contract

LeadsOnline provides the Sheriff's Office with a web based confidential investigation system that is used for identifying merchandise and/or persons suspected to have been involved in crimes. This system is accessible exclusively to Law Enforcement Agencies. The Board approved the contract and authorized the County Manager to execute it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or action to set a public hearing.

BOARD ACTION

EMS Budget Amendment

Keith Vestal addressed the Board. The Board previously approved accepting a NC Department of Public Safety Emergency Management grant award of \$50,000.00 to be used by EMS to purchase a mobile

generator. Yadkin County is one of the two counties that were awarded this grant. The grant agreement requires the County to pay for the generator up-front and turn in evidence of what was spent. The County will then be reimbursed for the expenses covered by the grant. The following budget amendment is needed to provide the funds EMS needs to make the purchase:

| Line Item | Account | Current Budget | Increase/(Decrease) | New Budget |
|---------------------------|---------------|----------------|---------------------|------------|
| Appropriated Fund Balance | 1044000-49000 | 3,337,935 | 50,000 | 3,387,935 |
| EMS Equipment | 1054330-56010 | 57,000 | 50,000 | 107,000 |

Commissioner Zachary made a motion to approve the EMS budget amendment as presented. Vice Chairman Moxley second.

Vote: 5/0.

NC Wildlife Commission Agreement and Associated Amendments

Jason Walker addressed the Board. This agreement is for the NC Wildlife Resources Commission to install two fishing piers and a boat ramp at the 5-D Park. The NCWRC will provide the two fishing piers at no cost to the County. The County will have to contract with a local concrete supplier and pay for the concrete that is needed to anchor the piers though. The County will also have to pay for the installation of the boat ramp. The original Project Ordinance for the 5-D Recreational Area does not include sufficient funds to cover the cost of the boat ramp. The following budget amendment and project ordinance amendment are needed to appropriate additional funds from Fund Balance and place those funds in the Capital Project Ordinance.

Budget Amendment:

| Line Item | Account | Current Budget | Increase/(Decrease) | New Budget |
|------------------------------|---------------|----------------|---------------------|------------|
| Appropriated Fund Balance | 1044000-49000 | 3,387,935 | 46,130 | 3,434,065 |
| Transfer to Capital Projects | 1054212-57030 | 1,000,000 | 46,130 | 1,046,130 |

Project Ordinance Amendment:

| Line Item | Account | Current Budget | Increase/(Decrease) | New Budget |
|----------------------------|---------------|----------------|---------------------|------------|
| Transfer from General Fund | 4044947-42410 | 677,025 | 46,130 | 723,155 |
| Small Boat Launch | 4054947-56508 | 35,000 | 46,130 | 81,130 |

The bid documents needed for other parts of the 5-D Park are being finalized and hopefully will be ready to be sent out by the end of this week. **Vice Chairman Moxley made a motion to approve the Budget Amendment, Project Ordinance Amendment, and the contract with the NC Wildlife Commission for the installation of fishing piers and a boat ramp at the 5-D Park. Commissioner Hemric second.**

Vote: 5/0.

Reimbursement Resolution

The Board previously approved a contract with Thomas Hughes for architectural services for the new Ag Center project, pending funding approval. While the County is seeking financing for the project, the Reimbursement Resolution will allow funds to be advanced from the County's General Fund to pay the necessary project costs. When financing is secured, the County will then be reimbursed for any project expenditures from the financing proceeds. The resolution reads as follows:

REIMBURSEMENT RESOLUTION- AGRICULTURAL / EDUCATION CENTER

WHEREAS, the Manager and the Finance Officer have described to the Board the desirability of adopting a resolution, as provided under federal tax law, to facilitate the County's using financing proceeds to restore the County's funds when the County makes capital expenditures on a project prior to closing on the financing for the project.

BE IT THEREFORE RESOLVED by the Board of Commissioners of Yadkin County, North Carolina, as follows:

Section 1. The project is the construction of a new Agricultural / Educational Center.

Section 2. The County intends to explore financing of the project. Any funding options would be within the confines of the North Carolina General Statutes and approved by the Local Government Commission.

Section 3. Funds that have been advanced, or may be advanced, from the County's General Fund for project costs are intended to be reimbursed from the financing proceeds.

Section 4. The adoption of this resolution is intended as a declaration of the County's official intent to reimburse project expenditures from financing proceeds.

Commissioner Welborn made a motion to adopt the Reimbursement Resolution for the Agricultural/Education Center. Commissioner Hemric second.

Vote: 5/0.

CALENDAR NOTES

- 1) February 17, 2014 – Annual Library Event.
- 2) March 17, 2014 – Cooperative Extension Office Report to the People from 5:15pm to 6:30pm at the Yadkin Senior Center.
- 3) March 31, 2014 – Joint Board of Commissioners/Board of Education Meeting.

MANAGER'S REPORTS/BOARD ACTION

Set Work Session Date, Time, and Location

It is time for the County to begin working on the FY2014-2015 budget. The Board discussed scheduling a Budget Work Session. **Commissioner Zachary made a motion to set the Budget Work Session for February 11, 2014 at 6:00pm at the Yadkin Moose Lodge. Commissioner Welborn second.**

Vote: 5/0.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Funds Transfer for Building Inspections

| Line Item | Account | Current Budget | Increase/(Decrease) | New Budget |
|------------|---------------|----------------|---------------------|------------|
| Gas/Diesel | 1054350-52350 | 6,000 | (900) | 5,100 |
| DP Supply | 1054350-52013 | 1,000 | 900 | 1,900 |

Additional funds are needed to pay the monthly fee for the credit card machine.

Funds Transfer for Human Services / WIC

| Line Item | Account | Current Budget | Increase/(Decrease) | New Budget |
|-----------------------------|---------------|----------------|---------------------|------------|
| WIC BFPC Supplies | 1055170-52010 | 920 | (100) | 820 |
| WIC Breastfeeding Telephone | 1055168-54200 | 450 | (344) | 106 |
| WIC BFPC Telephone | 1055170-54200 | 0 | 444 | 444 |

Additional funds are needed to cover the cost of upgrading a WIC Breastfeeding cell phone. Also, funds need to be moved from WIC Breastfeeding to WIC BFPC because the Peer Counselor is the one using the cell phone.

Wilkes Connections Contract

The contract is for Wilkes Connections to install two network drops for the Register of Deeds office and one network drop for Courtroom 1.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home and Adult Care Home Community Advisory Committee

There are two vacancies on the Committee.

Alternate on the Board of Adjustment

There is a vacancy for an alternate on the Board of Adjustment.

Board of Equalization & Review Appointment

Mr. Chris Brown resigned from his position on the Board of Equalization and Review. The Board of Commissioners was asked to consider appointing Mark Welborn to fill the vacancy. **Commissioner Hemric made a motion to appoint Mark Welborn to the Yadkin County Board of Equalization and Review. Vice Chairman Moxley second.**

Vote: 5/0.

COMMISSIONER COMMENTS

Commissioner Zachary thanked everybody for coming out this morning. He regretted that Lisa Hughes couldn't be here but he is sure she will do a fine job for the County in Raleigh. The Board is anxious to hear what the folks in Raleigh have to say. The County is gearing up for the new budget and he is looking forward to that. It is an exciting time. He has confidence in the staff preparing a budget that is acceptable to the Board. He appreciates all the work the staff does.

Vice Chairman Moxley thanked everyone for coming out today. He is looking forward to the Budget Work Session. He believes this year's budget will basically be a continuation of the past year's budget. The economy is about at the same pace as it was last time. There aren't really any major changes in the County that haven't been budgeted for. It is possible that the taxes could be reduced some; the Board will have to look at that. He looks forward to completing the budget and getting it out to the public.

Commissioner Hemric thanked everyone for coming out. He thanked the staff for what they do. He thanked Jason Walker for the information he provided on the 5-D Park.


Commissioner Welborn stated he echoed what the other Commissioners have said.

Chairman Austin pointed out that one of the guests here today is the new reporter for the Yadkin Ripple. Her name is Kitsey Burns. He was able to meet her at a luncheon a few weeks ago and he is happy that she was able to secure the position at the Ripple. He looks forward to working with her. He wanted to officially thank Chris Brown for serving on the Board of Equalization and Review. He appreciates the years of service that Chris Brown provided the citizens through his work on the E & R Board. He agrees with Vice Chairman Moxley about the budget situation. There is nothing alarming going on. The Board has been able to cut taxes a few times and still add to Fund Balance. The County has seen some increases in sales tax revenue. He thinks it may be possible to make a small tax cut in the upcoming budget. The County Manager will share more information with the Board at the Budget Work Session on February 11th. He looks forward to bringing another tax cut to the County if possible.


Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.
Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Welborn made a motion to authorize the County Manager to offer the Senior Environmental Health Specialist \$58,900.00. Commissioner Zachary second.**
Vote: 5/0.

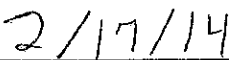
Commissioner Hemric made a motion to adjourn. Commissioner Zachary second.
Vote: 5/0.



Prepared by Tanya Gentry
Deputy Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners



Date approved by the
Yadkin County Board of Commissioners